

APPLICATION TO REQUEST ESTABLISHING

A PASS-THROUGH FUND with

The Sherman County Community Foundation, Inc.

1) Name or Organization _____

2) President or Director _____

3) Board Members or Officers _____

4) Mailing Address _____

5) Amount of Pass-Through Fund _____

6) Donor of the Pass-Through Fund _____

Address of Donor: _____

_____ Phone _____

7) Project Title _____

8) Project Budget and Time Schedule _____

9) Other Funding for The Project _____

Signature _____ **Date** _____

Name _____
(Type or Print)

Title _____

Address _____

Phone _____ **Fax** _____ **E-mail** _____

Please mail signed application form to: **The Sherman County Community Foundation Board**

Phone: (785) 890-6444

P.O. Box 888, Goodland, Kansas 67735

For Official Use Only

Approved by _____ **(Type or Print)** _____ **of the SCCF BOARD**

Signature _____ **Date** _____

SHERMAN COUNTY COMMUNITY FOUNDATION PASS-THROUGH GRANT PROGRAM GUIDELINES

If your organization is seeking grant funds or contributions for funding of your charitable community service projects or other charitable projects, you may request the assistance of the SHERMAN COUNTY COMMUNITY FOUNDATION (SCCF) as a 501(c)(3) charitable organization. The pass-through fund is available to organizations who desire the SCCF to administer their charitable gifts, but who do not wish to maintain a permanent endowment.

Please follow the guidelines below to apply to the SCCF for administration of your pass-through grant program.

1. Complete the SCCF pass-through grant administration application.
2. Checks or gifts received must be made payable to the Sherman County Community Foundation and a note specifying the pass-through fund the gift is designated toward.
3. When funds are required for disbursement in accordance with the provisions of the pass-through fund agreement, a "Request for Funds" form must be completed and provided to SCCF.